COST-SHARING GUIDELINES FOR THE PURCHASE OF MURDOCK ENGINEERING OR SCIENTIFIC RESEARCH EQUIPMENT

I. Items that are allowed as matching for equipment requested from Murdock Research Proposals – in other words: “those for which funds are already in hand”1 -- and itemized in Section D, Project Budget, include

1) Renovations of space where the instruments will be placed are allowed (i.e. from Minor Capital Improvement funds).

2) Salaries of lab managers and technicians critical to the facility in which the equipment will be placed.

3) Pieces of equipment auxiliary to the requested instruments and paid for with start-up funds.

4) Service and maintenance contracts needed to keep the equipment up after the first warranty expires.

5) Equipment received from a Murdock Trust grant as long as it is not more than two years old.

6) Other equipment committed or purchased by university funds (e.g. Office of Research, dean-approved departmental funds, etc.), or awarded in federal or private grants. In the latter case – listing equipment received from private grants as matching -- the PI must inform the funder of the intent to do so and obtain the funder’s approval.

Any items for which “funds are already in hand,” which are above the expected matching or cost-share amount (approximately 50% of total project cost), may be listed if relevant to the project, but should be marked with a specific identifier such as a double asterisk (**). This will differentiate them from items to be considered as cost-sharing, or matching, and marked – as directed in the instructions -- with a single asterisk (*).

If a proposal is not fully funded, as, for example, in the case of Dr. Susmita Bose’s proposal for bioengineering equipment, WSU may request that the dollar amount for items designated in the original proposal as WSU’s cost-share/matching commitment (single asterisk items) be reduced.

II. In section C, on page two, under External Direct Support Awarded the departmental grants listed should be marked with a single asterisk* directing the reader to the following paragraphs:

“WSU is including in this [Murdock] proposal, located in the External Direct Support Awarded Section, a list of federal, state, and private funds received or applied for in support of similar research/activities undertaken by the Principal Investigator (PI). These resources are listed [in this Murdock proposal] to identify other support or leverage for this research/activity and are not included as a commitment of cost share by WSU or the agency listed. Funds listed in this section and the Internal Research Support from the Institution Section may slightly vary at the time of award.

Any future WSU applications/proposals for funding to support this research/activity, may list, in the specific application/proposal budget, the funds received from this [Murdock] application, if awarded, as “outside resources received.”

1 M.J. Murdock Charitable Trust, General Scientific Research Grant, Instructions for Completing Research Application Form, Page 4, D: Itemized Project Budget