OGRD Memorandum 25
Submission of Preproposals

WASHINGTON STATE UNIVERSITY
The Office of Research
Office of Grant and Research Development

May 9, 2003

REX Forms are required for Pre-proposals when:

Review of pre-proposals by the Office of Grant and Research Development is required, but not limited to the following cases:

• The Sponsor requires that a detailed budget covering the anticipated scope of work be included in the pre-proposal. A detailed budget may include salaries, wages, benefits, goods/services, travel, equipment, facilities and administrative costs, subcontracts costs, and other costs; and/or,
• The pre-proposal requires an authorized signature of a university official, normally the OGRD Director.

NOTE: The submission of pre-proposals through OGRD are recognized in the reporting activity to the Deans, Directors, Chairs, and Tenure Track Committees.