Important Numbers

IRS I.D. Number: 91-6001108
CAGE Code: OREYO
DUNS Number: 04-148-5301
Animal Assurance Number: A3485-01
Misconduct in Science Assurance File Date: 1/13/92
PHS Entity Number: 1-916001108
Institutional Profile Number (IPF) Number: 9082001
(For Box 9 of PHS 398 Application)
CEC Code: 18-068-856G
Human Subjects Assurance Number: FWA00002946
AAALAC Approval Date:
Contact LARC, at 335-6246
NRC: Washington is an "Agreement State"
License Number WN-C003-1
Trading Partner Number: 1998A092

Employee Benefits

- Faculty, Postdoctoral Fellows and Staff: 34%
- Student time card: 1.5%
- Part-time Students: 9%
- Graduate Students, Plus Qualified Tuition Reduction: 1.5%
- Part-time Non-Students: 16%

Facilities and Administrative Cost Rates (Formerly Indirect Costs)

Agency: U.S. Dept. of Health & Human Services
Agreement Date: 2/27/02
Research
- On-Campus: 46.8% of MTDC
- Off-Campus: 26% of MTDC
Instruction
- On-Campus: 55% of MTDC
- Off-Campus: 26% of MTDC
Other Sponsored Activity
- On-Campus: 32.2% of MTDC
- Off-Campus: 22.3% of MTDC
Subcontract—Based on the approved proposal rates (above) of the first $25,000.
MTDC (Modified Total Direct Costs) = Direct Costs, minus equipment items of $5,000 or more, minus each and any portion of a subcontract over $25,000, minus Qualified Tuition Reduction

Budget Information

Estimated Salary Increases as of July 1 of each year
- Faculty: 4%
- Postdoctoral: 4%
- Staff: 4% first project year, 8% subsequent years
- Research Assistants: 4%
- Qualified Tuition Reduction: 5%

Office of Grant and Research Development (OGRD)

Room 423 Neill Hall; Campus Zip 3140
Telephone # (509) 335-9661
FAX # (509) 335-1676
E-mail address: ogrd@wsu.edu
WWW site: http://www.ogrd.wsu.edu
Newsletter: http://informer.ogrd.wsu.edu
Grants Gateway: https://gateway.ogrd.wsu.edu

Director: Dan Nordquist

Staff: Andrea Comley, Brenda Griffin, Brooke Hicks, Jennifer Jansen, Sean Lyons, Marta Maldonado, Jamie Murphy, Shelagh O’Neill, Jen Raupp, Jessika Satori, Nancy Shrope, Monte Sutton

WHAT TO BRING TO OGRD when submitting a proposal

REX FORM -- signed by ALL participating principal investigators, department chairs, research directors, center directors deans, branch deans

BUDGET -- reviewed and approved.

REQUEST FOR SHIPMENT OF MERCHANDISE FORM
Completed and Signed. For express mail charges.

PROPOSAL -- number of copies needed:
- X number required by the agency
- + 1 for OGRD

OGRD will review these materials, sign them on behalf of the university, attach a cover letter and transmit them to the agency. Proposals are due at OGRD by 5:00 p.m. the day before they are to be sent out from WSU. A copy of the cover letter and REX form will be sent to the principal investigator, department chair, and dean.

Political Districts

WSU Pullman: 5th Congressional District; 9th Legislative District
WSU Spokane: 5th Congressional District; 5th Legislative District
WSU Tri-Cities: 4th Congressional District; 16th Legislative District
WSU Vancouver: 3rd Congressional District; 18th Legislative District

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Written form of REX form must be signed by all principal investigators:
- All participating principal investigators,
- Department chairs,
- Research directors,
- Center directors,
- Deans,
- Branch deans.

OGRD will review these materials, sign them on behalf of the university, attach a cover letter and transmit them to the agency. Proposals are due at OGRD by 5:00 p.m. the day before they are to be sent out from WSU. A copy of the cover letter and REX form will be sent to the principal investigator, department chair, and dean.