Proposal & Budget Development

Writing

Obstacle: Many talented faculty have brilliant ideas for research, but have difficulty translating their ideas into a cohesive project narrative. They feel a bit stranded when it comes to grant writing and need help, not only in editing their proposals, but in developing their research projects.
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Writing

**Solution:** With help from our peers, we have collected a variety of articles, writing guides, sample documents, and online resources to support faculty during this most critical phase of proposal development.
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Budgets

Obstacle: Balancing allowable expenses, institutional policy, and negotiated F&A recovery within a multi-year budget framework is no small task. Throw in multiple PIs, a few sub-awards, and fringe benefit rates that change by employee status, and before you know it you’re juggling a 20-page spreadsheet!
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Budgets

Solution: Many RSP offices have gone to great lengths to provide resources to aid the process of budget development, and faculty often request access to budget templates and examples. Our colleagues are spreadsheet gurus and we have the samples to prove it!
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Time Management

**Obstacle:** Stronger proposals develop with input from colleagues and editors, and the best work comes through the course of feedback and revision, a process that can be time consuming. Many faculty simply do not have time to read through an entire RFP to glean the necessary components of the proposal, especially if they are submitting to an unfamiliar agency. We all need help to plan our work to meet proposal deadlines.
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Time Management

**Solution:** Standardized checklists are provided to assist faculty and RSP offices to ensure all documents are completed in a timely manner. These help faculty with a guided timeline to build their proposal, which in turn makes our jobs easier as we seek to avoid last day submissions.