Statement of Interest

I am honored to be considered as a candidate for NCURA’s Region VI Chair. I have been a member of NCURA since 2006 and have actively volunteered since 2007. From the beginning of my involvement with NCURA, a volunteer spirit has been instilled into me. This same spirit of volunteerism governs my participation and dedication to the organization daily. NCURA membership has given me a wonderful opportunity to grow in leadership and professional development and to foster a community of accessible peers. I have aspired to give my time and talents back to the organization to help others achieve their goals as I have through volunteerism.

I can honestly say that I am a product of NCURA Region VI. I was a member of the first graduating class of the LeadMe program in 2009. Through my participation in the program, I discovered my passion for research administration was that of inspiring a new generation of administrators to develop as leaders and seasoned champions of our industry. I have continued with the program in the capacity of a mentor-in-training, mentor, and currently serve as the chair of the Education and Professional Development Committee. Under my chairmanship, we have taken on the leadership challenge outlined by our Emeritus member, Linda Patton, to expand the program to the global community of NCURA. The program is now open to Region VII, and with frequent participation from regions II and III. It is my desire to continue the expansion of the program to other regions in order to share our working model for leadership development so as to secure a pipeline of capable leaders for growth and expansion while cultivating the knowledge provided by emeritus members.

Being elected as Chair of the region will enable me to say thank you to all of the mentors and advisors who invested time and talents into my professional and leadership development. As our industry continuously evolves, we have remained cutting edge in our approach to provide professional development through excellence in programmatic content and mentorship recruitment. I am constantly amazed and appreciative of the level of commitment our membership have shown in promotion of opportunities presented by Region VI to its membership. I have been groomed to provide proven leadership to this dynamic group, following in the footsteps of our distinguished chairs before me. If I am successfully elected to the position, I feel my positive attitude, professionalism, leadership training, coupled with organizational and logistical abilities, will assist me greatly in this role in moving our region forward.

The wealth of our region still remains its diversity in membership. I believe that our region is also exceptional as a result of its enthusiastic membership. If elected chair, it is my goal to continue the initiatives to reach out to underserved communities in our region, bringing NCURA to their front door or to their computer. I believe wholeheartedly in the objectives that Region VI fulfills; providing leadership, professional mentoring, networking, educational opportunities, and a pathway for continued involvement of our emeritus members.

I am proud to belong to Region VI, and I hope I will have the honor and opportunity to represent Region VI as its Chair. I look forward to taking the leadership challenge in order to ensure its continued success.
Derick F. Jones
Los Angeles Biomedical Research Institute at Harbor-UCLA • Translational Genomics
1124 W. Carson Street, E-5 • Carson, CA 90502
(310) 974-9328 • derickjones@labiomed.org

WORK EXPERIENCE

Los Angeles Biomedical Center,
Program Manager, Translational Genomics and Population Sciences
December 2012-present

Responsibilities include:
• Administrative and operational management of Pediatrics Divisions of Genomic Outcomes and Medical Genetics, Pediatrics Health Services and Outcomes Group (HSOR) and the Institute for Translational Genomics and Population Sciences. This includes employee and faculty relations, Laboratory and Clinical operations oversight and infrastructure management
• Financial and Administrative oversight of designated gifts and sponsored awards, as well as operational budget planning, forecasting, state, county and university contracts for faculty appointments
• Research administration, including proposal development, post-award management and closeout

Cedars Sinai
Medical Genetics Institute
Financial Manager
July 2006-June 2013

Responsibilities included:
• Financial management for the Institute, which included pre and post award management of 20 million in annual grant Revenue, 10 million in endowment as well as 4 million in clinical operations budgets
• Required to perform complex financial analysis, fiscal budgeting, reconciliation and forecasting
• Managed departmental pre and post award staff responsible for assisting faculty will grant preparation and project management.
• Consulted Departmental Chairs and Vice Presidents on industry trends related to OMB circulars and NIH policy updates
• Prepared Institute strategic 5 year plans for both scientific, financial and administration for institute growth projections
• Maintained a comprehensive knowledge of federal funding, proposal, and reporting requirements, as well as compliance, audit and Medical center Policies
• Worked with Central Administration to develop policies, procedures and implementation of new software.

Sponsored Projects and Funds Administration
Senior Financial Management Analyst
April 2002-June 2006

Responsibilities included:
• Post award management for sponsored projects including grants, industry and foundations.
• Responsible for the timely billing of sponsored research project; the creation and generation of invoices to sponsor contacts for all sponsored projects assigned, including prepaid and other scheduled invoices, ensured timely payment of such invoices
• Responsible for the closeout process for expired projects
• Worked with departmental clients to identify charges in errors while implementing corrective active plans
• Monitored faculty time and effort on assigned projects. Notified departments for corrective action if discrepancies were detected

NCURA LEADERSHIP AND COMMITTEE SERVICE

• Co-Chair, Financial Administration Collaborate Community 2015
• Chair, Education and Professional Develop Committee 2012- present
• Membership and Volunteer Community member, Region VI 2011- present
• Departmental Research Administrators Neighborhood 2010- present
• NCURA Social Media team 2012- present
• Secretary, Region VI 2014
• Financial Administration Collaborate Community committee member 2013-2014
• Secretary-Elect, Region VI 2013
• Mentor-LeadMe Program 2011-2012
• Mentor-In-training, LeadMe Program 2010-2011
• Mentee, LeadMe Program 2009-2010

NCURA WORKSHOPS / PRESENTATIONS / Discussion Groups / Spark Sessions

• Workshop, “NCURA 101,” Regional Mtg, 2014
• LeadMe Final Presentations,” Regional Mtg, 2014
• Concurrent Session Co-Presenter, Social Media, regional mtg, 2014
• Discussion group, Compliance and the DRA, Natl Mtg., 2014
• Spark Session, 10 Things every DRA should know, FRA, 2014
• Discussion group, Sub award and the Departmental Administrator, Natl Mtg. 2013
• LeadMe Final Presentations, Natl Mtg. 2013
• Concurrent Session Co-Presenter, “The DRA, The first Line of Defense for Compliance, FRA Mtg, 3
• Discussion Group Co-Presenter, “Sub-awards from A to Z”, Natl Mtg. 2012
• LeadMe Final Presentations, Natl. Mtg, 2012
• Concurrent Session Co-Presenter, “I Got You Babe: Partnering between Central and the Department, Natl Mtg, 2012
• Spark Session Presenter, “Managing Pre-Award in the Department, 2012
• Concurrent Session Co-Presenter, “The DRA and Compliance”, Natl Mtg, 2011
• Concurrent Session Co-Presenter, “Strategic Planning for the Department”, Natl Mtg, 2011
• Discussion Co-Presenter, “The Role of the DRA”, FRA, 2011
• Workshop Co-Presenter, “Budgeting, the importance of getting it right, FRA, 2011
• Discussion Co-Presenter, “Lead Me Program Overview” National Meeting, 2010
• Presenter, Leadership Development Final Project, National Meeting, 2010
• Presenter, Leadership Development Project, Regional meeting, 2010
• Presenter, LeadMe Program Final Presentation
• Concurrent Session Co-Presenter, The Role of the DRA, Regional meeting, 2010

OTHER RELATED PRESENTATIONS
Succession Planning, SRA Intl., Global Meeting, 2014

EDUCATION
Louisiana State University Bachelor of Science, Accounting

COMMUNITY AFFILIATIONS and AWARDS
National Council of University Research Administrators (NCURA) member 2007-present
S.O.Y.T.A.T. (Save Our Youth Today and Tomorrow)
• Board of Directors Member 2000-present
Total Care for Life, Inc.
• Board of Directors Member 2003-present