**National Council of Research Administrators**

**PRELIMINARY PROGRAM**

**Regions VI, VII & VIII Meeting**

**Maui, Hawaii**  -  **October 1-5, 2016**

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### Saturday, October 1, 2016

**Morning Workshop Attendees**  -  Continental Breakfast: 7:30 AM to 8:15 AM

#### Workshops - Full Day workshop

<table>
<thead>
<tr>
<th>Workshop</th>
<th>Title</th>
<th>Full-Day - Morning</th>
<th>Workshop</th>
<th>Lead</th>
</tr>
</thead>
<tbody>
<tr>
<td>WA1</td>
<td>Senior Leadership workshop</td>
<td>Full-Day - Morning</td>
<td>Workshop</td>
<td>Marianne Woods, Dennis Paffrath, Denise Clark, Pam Whitlock</td>
</tr>
<tr>
<td>WB1</td>
<td>Working with Industry: A full Day Exploration of University &amp; Industry Research Collaboration (ICON Collaboration)</td>
<td>Full-Day - Morning</td>
<td>Workshop</td>
<td>Sally O'Neil, Stanford University, Mora Mattingly, UC San Francisco, Kate Lewis, UC Berkeley, TBD</td>
</tr>
</tbody>
</table>

#### Afternoon Workshop Attendees  - Lunch: 12:00 PM to 1:00 PM

#### Workshops - afternoon: 1:30 PM to 5.00PM

<table>
<thead>
<tr>
<th>Workshop</th>
<th>Title</th>
<th>Full-Day - Afternoon</th>
<th>Workshop</th>
<th>Lead</th>
</tr>
</thead>
<tbody>
<tr>
<td>WA2</td>
<td>Senior Leadership workshop</td>
<td>Full-Day - Afternoon</td>
<td>Workshop</td>
<td>Marianne Woods, Dennis Paffrath, Denise Clark, Pam Whitlock</td>
</tr>
<tr>
<td>WB2</td>
<td>Working with Industry: A full Day Exploration of University &amp; Industry Research Collaboration (ICON Collaboration)</td>
<td>Full-Day - Afternoon</td>
<td>Workshop</td>
<td>Sally O'Neil, Stanford University, Mora Mattingly, UC San Francisco, Kate Lewis, UC Berkeley, TBD</td>
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### Sunday, October 2, 2016

**Maui, Hawaii**  -  **October 1-5, 2016**

#### Workshops - Morning: 8:30 AM to 12:00PM

<table>
<thead>
<tr>
<th>Workshop</th>
<th>Title</th>
<th>Full-Day - Morning</th>
<th>Workshop</th>
<th>Lead</th>
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</thead>
<tbody>
<tr>
<td>W1</td>
<td>Essentials of Research Administration for Department Administrators</td>
<td>Full-Day - Morning</td>
<td>Workshop</td>
<td>Jennifer Cory</td>
</tr>
<tr>
<td>W2</td>
<td>Sub awards and Sub-recipient Monitoring</td>
<td>Full-Day - Morning</td>
<td>Workshop</td>
<td>Mich Pane</td>
</tr>
<tr>
<td>W3</td>
<td>Pre-Award Basics</td>
<td>Half-Day</td>
<td>Workshop</td>
<td>Dennis Paffrath</td>
</tr>
<tr>
<td>W4</td>
<td>Compliance Basics 101 (IRB, IACUC, IBC, COI)</td>
<td>Half-Day</td>
<td>Workshop</td>
<td>Deb Murphy</td>
</tr>
<tr>
<td>W5</td>
<td>Financial Management of Sponsored Awards: Secrets Revealed to Department Administrators</td>
<td>Half-Day</td>
<td>Workshop</td>
<td>Tolise Miles</td>
</tr>
<tr>
<td>W6</td>
<td>GO4IT: Strategic Decision Making to Optimize Success</td>
<td>Half-Day</td>
<td>Workshop</td>
<td>Janis Mone Naugle</td>
</tr>
<tr>
<td>W7</td>
<td>Uniform Guidance 101</td>
<td>Half-Day</td>
<td>Workshop</td>
<td>Gilda Bullock</td>
</tr>
<tr>
<td>W8</td>
<td>Deep Dive into Contract Clauses and Negotiations</td>
<td>Half-Day</td>
<td>Workshop</td>
<td>Nancy Lewis, Kevin Stewart</td>
</tr>
</tbody>
</table>

#### Afternoon Workshop Attendees  - Lunch: 12:00 PM to 1:00 PM (Afternoon workshop attendees only)

#### Workshops - Afternoon: 1:30 PM to 5:00 PM

<table>
<thead>
<tr>
<th>Workshop</th>
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<td>Workshop</td>
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<td>W2</td>
<td>Sub awards and Sub-recipient Monitoring</td>
<td>Full-Day - Afternoon</td>
<td>Workshop</td>
<td>Mich Pane</td>
</tr>
<tr>
<td>W9</td>
<td>Post-Award Basics</td>
<td>Half-Day</td>
<td>Workshop</td>
<td>Kim Calvery</td>
</tr>
<tr>
<td>W10</td>
<td>We're in This Together: Communicating &amp; Partnering with Faculty for Compliance Success</td>
<td>Half-Day</td>
<td>Workshop</td>
<td>Amanda Snyder</td>
</tr>
<tr>
<td>W11</td>
<td>Understanding Clinical Trial Agreements</td>
<td>Half-Day</td>
<td>Workshop</td>
<td>Trace Downey</td>
</tr>
<tr>
<td>W12</td>
<td>I Know What you did Last Summer - Tales from the Auditor</td>
<td>Half-Day</td>
<td>Workshop</td>
<td>Amy Holzman</td>
</tr>
<tr>
<td>W13</td>
<td>Designing and Implementing Comprehensive Research Education &amp; Training Programs</td>
<td>Half-Day</td>
<td>Workshop</td>
<td>Tony Onofrietti</td>
</tr>
<tr>
<td>W14</td>
<td>NCURA 101: Roadmap to Professional Development and Leadership (No Fee)</td>
<td>Half-Day</td>
<td>Workshop</td>
<td>Derrick Jones, Robert Andresen</td>
</tr>
</tbody>
</table>

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**Welcome Reception 6:00pm- 7:30pm**

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**Monday, October 3, 2016**

**Morning Yoga on the Beach with Tara Bishop:** 6:15 AM to 7:15 AM

**Continental Breakfast:** 7:00 AM to 8:15 AM

**New, Emeritus LeadMe Breakfast:** 7:00 AM to 8:15 AM

**Conference Welcome and Keynote Address (Phil Gwoke):** 8:15 AM to 10:15 AM

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**Keynote**

Bridging Generations, Sponsored by Los Angeles Biomedical

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**Morning Networking and Refreshment Break:** 10:15AM to 10:30AM
<table>
<thead>
<tr>
<th>Leadership and Professional Development</th>
<th>So you want to be an AVP/AVC</th>
<th>Intermediate Concurrent Session</th>
<th>Lead: Dan Nordquist</th>
</tr>
</thead>
<tbody>
<tr>
<td>Sponsored Program Development and Foundations</td>
<td>Moving into Leadership in Research Administration</td>
<td>Intermediate Concurrent Session</td>
<td>Lead: Theresa Caban, Sean Williams</td>
</tr>
<tr>
<td>Pre-Award</td>
<td>Building Proposal Budgets 101: Basic Concepts, Policies and Solicitations</td>
<td>Basic Concurrent Session</td>
<td>Lead: Alexa Van Dalen, Beth Kingsey</td>
</tr>
<tr>
<td>Post-Award</td>
<td>Maximizing the Facilities Component of the F&amp;A Rate</td>
<td>Intermediate Concurrent Session</td>
<td>Lead: Anne Feuerborn</td>
</tr>
<tr>
<td>Compliance</td>
<td>U.S. Export Controls Regulations and International Agreements</td>
<td>Advanced Concurrent Session</td>
<td>Lead: Brittny Whiting</td>
</tr>
<tr>
<td>Departmental</td>
<td>Financial Forecasting for the Departmental Administrator</td>
<td>Intermediate Concurrent Session</td>
<td>Lead: Jay Graham, Gina Langfield</td>
</tr>
<tr>
<td>The New Research Administrator</td>
<td>Top Ten Research Administration Hits: The 1st Things you Must Learn As A New RA</td>
<td>Basic Concurrent Session</td>
<td>Lead: Trisha Callahan</td>
</tr>
<tr>
<td>Federal</td>
<td>Department of Education</td>
<td>Overview Concurrent Session</td>
<td>Lead: TBN</td>
</tr>
<tr>
<td>International</td>
<td>How to Turn the Grants of the European Research Council to My Institution's Advantage</td>
<td>Intermediate Concurrent Session</td>
<td>Lead: Annika Glauner</td>
</tr>
<tr>
<td>Contracting &amp; working with Industry</td>
<td>Collaboration in Action: Measuring and Improving Contracting Performance Across the University of California</td>
<td>Intermediate Panel Presentation</td>
<td>Lead: Tam Tran, Helene Orescan</td>
</tr>
<tr>
<td>PUI</td>
<td>It's Always Something new (and Sometimes the same old Thing!)</td>
<td>Basic Discussion Group</td>
<td>Lead: Pam Whitlock</td>
</tr>
</tbody>
</table>

**Lunch: 12:00 PM to 1:30 PM**

**Sessions 1:30 PM to 3:00 PM**

<table>
<thead>
<tr>
<th>Leadership and Professional Development</th>
<th>Lead Me Final Presentations Session 1</th>
<th>Overview Concurrent Session</th>
<th>Moderators: Heather Kubinec, Matthew Kirk</th>
</tr>
</thead>
<tbody>
<tr>
<td>Compliance at the Department Level in the Age of the Uniformed Guidance</td>
<td>Intermediate Discussion Group</td>
<td>Lead: Thomas Alverez</td>
<td></td>
</tr>
<tr>
<td>Catching the Right Wave: Managing Strategic Proposals</td>
<td>Intermediate Concurrent Session</td>
<td>Lead: Bernadine Sadauskas, Sean Jones, Stacy Esposito</td>
<td></td>
</tr>
<tr>
<td>The Closeout Countdown Begins</td>
<td>Intermediate Concurrent Session</td>
<td>Lead: Eric Lorico, Vicki Tieu, Sami Naber</td>
<td></td>
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<tr>
<td>Case Studies in Research Misconduct</td>
<td>Intermediate Concurrent Session</td>
<td>Lead: Tony Ondricti, Danny Trujillo</td>
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<tr>
<td>The Great Weight: The Increasing Demands of Department Research Administrators &amp; Approaches to meet the Evolving Roles &amp; Expectations</td>
<td>Overview Concurrent Session</td>
<td>Lead: Danielle Plummer</td>
<td></td>
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<tr>
<td>What Every RA should Know</td>
<td>Basic Concurrent Session</td>
<td>Lead: Tolise Miles, Fannie Cruz Walton</td>
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<tr>
<td>NIH 101</td>
<td>Basic Concurrent Session</td>
<td>Lead: Sherrie Dennehy</td>
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<tr>
<td>Supporting Roles for International Collaborations</td>
<td>Overview Concurrent Session</td>
<td>Lead: Erin-kae Rice,</td>
<td></td>
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<tr>
<td>Contract Negotiations</td>
<td>Intermediate Concurrent Session</td>
<td>Lead: Sally O'Neil, Mora Mattingly</td>
<td></td>
</tr>
<tr>
<td>Training &amp; Cross Training in the PUI</td>
<td>Advanced Concurrent Session</td>
<td>Lead: Tricia Callahan</td>
<td></td>
</tr>
</tbody>
</table>

**Afternoon Networking and Refreshment: Break 3:00 PM to 3:30 PM**

**Sessions 3:30 PM to 5:00 PM**

<table>
<thead>
<tr>
<th>Leadership and Professional Development</th>
<th>Lead Me Final Presentations Session 2</th>
<th>Overview Concurrent Session</th>
<th>Moderators: Heather Kubinec, Matthew Kirk</th>
</tr>
</thead>
<tbody>
<tr>
<td>The Importance of Working Together: How to Break Through Barriers and Develop Strategies for Strong Communication Across Bridging the Gap: How to Create a Proposal Budget That makes Award Administration a Snap Multiple Sponsors and Multiple Collaborators- How Do You Put the Pieces Together Spot the Sharks and Buoys: Making Export Controls a Day on the Beach</td>
<td>Intermediate Concurrent Session</td>
<td>Lead: Autumn Salazar, Susan Carter</td>
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<tr>
<td>Intermediate Concurrent Session</td>
<td>Lead: Megan Dietrich, Krista Roznovsky</td>
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<tr>
<td>Intermediate Concurrent Session</td>
<td>Lead: Pamela Chapman, Kim Fields, Amy Lynen</td>
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<tr>
<td>Intermediate Concurrent Session</td>
<td>Lead: Dave Casoni, Kay Ellis</td>
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</tr>
<tr>
<td>What Every RA should know but no one Every Tells You</td>
<td>Basic Discussion Group</td>
<td>Lead: Dennis Paffrath</td>
<td></td>
</tr>
<tr>
<td>Aligning Research Activity: Can Lead Agency Principles Be Applied more Readily?</td>
<td>Intermediate Concurrent Session</td>
<td>Lead Adrian Collins</td>
<td></td>
</tr>
<tr>
<td>Global is the Key Word For Tomorrow's University. What does this mean for the vision of the International Region 2025 and what for the Global Community?</td>
<td>Update Discussion Group</td>
<td>Lead: Annika Glauner</td>
<td></td>
</tr>
<tr>
<td>Leadership and Professional Development</td>
<td>International Contracting</td>
<td>In-house Talent Search</td>
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<tr>
<td>Overview</td>
<td>Intermediate</td>
<td>Concurrent</td>
<td></td>
</tr>
<tr>
<td>Session</td>
<td>Discussion Group</td>
<td>Lead: TBD</td>
<td></td>
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<tr>
<td>Lead: Shuna Holmes</td>
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</table>

### Tuesday, October 4, 2016

**Morning Yoga on the Beach with Tara Bishop:** 6:15 AM to 7:15 AM

**Morning roundtable discussion groups 7:30 AM to 8:15 AM**

**Sessions 8:30 AM to 10:00 AM**

#### Leadership and Professional Development

- Managing Oneself
  - Overview
  - Discussion Group
  - Lead: Tolise Miles

#### Sponsored Program Development and Foundations

- Kuka‘i ‘ana: Partnership Development Among Community Colleges and Universities in Rural Colorado
  - Intermediate
  - Discussion Group
  - Lead: Angie Rochat, Janice Welborn

#### Pre-Award

- The Research Grants Specialist Model: Bridging the Gap between Research Administrators and Faculty
  - Basic
  - Concurrent
  - Session
  - Lead: Lisa Lopez, Amber Wynn

- Reviewing Sub recipient Single Audits- From An Auditors Perspective
  - Intermediate
  - Concurrent
  - Session
  - Lead: Laura Register

#### Compliance

- Performing a Coverage Analysis for a Clinical Trial
  - Basic
  - Concurrent
  - Session
  - Lead: Bishoy Anastasi, Helene Orescan

#### Departmental Strategies for Structuring Departmental Research Support Teams

- Training, Learning & Collaboration
  - Basic
  - Concurrent
  - Session
  - Lead: Michelle Bullis

#### The New Research Administrator

- NIH Update
  - Overview
  - Discussion Group
  - Lead: Rashonda Harris

- The Growing Importance of Impact in Horizon 2020 and Other Research Proposals
  - Basic
  - Concurrent
  - Session
  - Lead: Kjersti Sjaatil

#### Contracting & working with Industry

- The Other Agreements: NDAs, MTAs, and Data Use Agreements
  - Overview
  - Discussion Group
  - Lead: Nancy Lewis

- RO1 Sensibilities at a PUI (title is Work in Progress)
  - Intermediate
  - Discussion Group
  - Lead: Alice Martini Doyle, Cynthia Ruiz

### Morning Networking and Refreshment Break: 10:00AM to 10:30 AM

**Sessions 10:30 AM to 12:00 PM**

#### Leadership and Professional Development

- The Peep Principles
  - Advanced
  - Concurrent
  - Session
  - Lead: Amanda Snyder

- Background on Business Centers and How They have Assisted in Proposal Submissions and Award Monitoring
  - Basic
  - Concurrent
  - Session
  - Lead: Sheryl Powell, Sarah Child

#### Pre-Award

- Getting Your Team Out There
  - Basic
  - Concurrent
  - Session
  - Lead: Jessica Brody

#### Post-Award

- Federal Clinical Trials, How Best to Manage?
  - Intermediate
  - Concurrent
  - Session
  - Lead: Randi Wasik, Helen "HP" Powell

#### Compliance

- Research Integrity: Why it matters to Research Administrators
  - Intermediate
  - Concurrent
  - Session
  - Lead: Joan Walte

- Recharges: Deficits, Surplus and Other issues
  - Intermediate
  - Concurrent
  - Session
  - Lead: Yvette Villaca, Attain Reps

#### Departmental

- How to get Central Administration to be Down with the New DRA?
  - Intermediate
  - Discussion Group
  - Lead: Paul Lekutai, Sandra Purves

#### The New Research Administrator

- PCORI Update
  - Overview
  - Lead: TBN

- NCURA Presidents International Forum
  - Overview
  - Lead: Denise Wallen (Moderate), David Mayo, Dan Nordquist, Pat Hawk, Judy Friedenberg, Bob Andrensen, Denise Clark

- #SF1 (International)
  - Overview
  - Lead: Sharon Elmbass

#### Contracting & working with Industry

- Intellectual Property Topic
  - Intermediate
  - Concurrent
  - Session
  - Lead: Jennifer Cory, Thomas Alverez

#### Departmental Strategies for Structuring Departmental Research Support Teams

- The Multifaceted Role of A Departmental Research Administrator
  - Intermediate
  - Concurrent
  - Session
  - Lead: Jennifer Cory, Thomas Alverez

### Lunch: 12:00 PM to 1:30 PM

**Region Business Meeting Lunch (Break out into regions)**

**Sessions 1:30 PM to 2:30 PM**

#### Leadership and Professional Development

- Do it Right the First Time- Leading Change
  - Intermediate
  - Concurrent
  - Session
  - Lead: A. Sebanc, Catherine Larkin

- Centralized Pre-award support- The Good, the Bad, and Everything in-between
  - Basic
  - Discussion Group
  - Lead: Krista Roznovsky, Vanessa Smith, Adelia Yee

#### Pre-Award

- SBIRs STTRs
  - Intermediate
  - Concurrent
  - Session
  - Lead: Allison Weber, Marj Townsend, TBN

#### Post-Award

- Rockin’ and Role-ing – Engaging Your Campus Research Administrators
  - Overview
  - Concurrent
  - Session
  - Lead: Rochelle Athey, Ginger (Virginia) Baker

#### Compliance

- Introduction to Compliance and Pre Award Considerations
  - Intermediate
  - Concurrent
  - Session
  - Lead: Erika Cottingham

#### Departmental

- The Ins and Outs of PI Transfers: A Departmental Perspective
  - Basic
  - Concurrent
  - Session
  - Lead: Jennifer Cory

#### The New Research Administrator

- Current Issues in Research Administration Facing New Administrators
  - Basic
  - Discussion Group
  - Lead: Beth Kingsley, Alexa Van Dalsem

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**Tuesday, October 4, 2016**

**Movie night on the Beach 6:00pm- 7:30pm**

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  - Concurrent
  - Session
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  - Session
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- Training, Learning & Collaboration
  - Basic
  - Concurrent
  - Session
  - Lead: Michelle Bullis

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  - Concurrent
  - Session
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  - Session
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  - Session
  - Lead: Joan Walte

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  - Intermediate
  - Concurrent
  - Session
  - Lead: Yvette Villaca, Attain Reps

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  - Discussion Group
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  - Overview
  - Lead: Denise Wallen (Moderate), David Mayo, Dan Nordquist, Pat Hawk, Judy Friedenberg, Bob Andrensen, Denise Clark

- #SF1 (International)
  - Overview
  - Lead: Sharon Elmbass

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- Intellectual Property Topic
  - Intermediate
  - Concurrent
  - Session
  - Lead: Jennifer Cory, Thomas Alverez

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- The Multifaceted Role of A Departmental Research Administrator
  - Intermediate
  - Concurrent
  - Session
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  - Concurrent
  - Session
  - Lead: A. Sebanc, Catherine Larkin

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  - Basic
  - Discussion Group
  - Lead: Krista Roznovsky, Vanessa Smith, Adelia Yee

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  - Intermediate
  - Concurrent
  - Session
  - Lead: Allison Weber, Marj Townsend, TBN

#### Post-Award

- Rockin’ and Role-ing – Engaging Your Campus Research Administrators
  - Overview
  - Concurrent
  - Session
  - Lead: Rochelle Athey, Ginger (Virginia) Baker

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- Introduction to Compliance and Pre Award Considerations
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  - Session
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#### The New Research Administrator

- Current Issues in Research Administration Facing New Administrators
  - Basic
  - Discussion Group
  - Lead: Beth Kingsley, Alexa Van Dalsem
<table>
<thead>
<tr>
<th>Session</th>
<th>Title</th>
<th>Level</th>
<th>Lead</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Federal</strong></td>
<td>So FAR, So Good Overview</td>
<td>Basic</td>
<td>Lead: Nicole Burelli, Sherrie Dennehy</td>
</tr>
<tr>
<td></td>
<td>International Sub awards: Pitfalls and Tips</td>
<td>Basic</td>
<td>Grace Park</td>
</tr>
<tr>
<td><strong>Contracting &amp; working with Industry</strong></td>
<td>Developing Collaborations between Industry, Government &amp; Non-profits</td>
<td>Overview</td>
<td>Lead: Amber Wynn</td>
</tr>
<tr>
<td></td>
<td>Effective Presentations</td>
<td>Intermediate</td>
<td>Lead: Tricia Callahan, Sue Kelch</td>
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<tr>
<td></td>
<td>5 Easy Hacks to Transform Training Impact</td>
<td>Overview</td>
<td>M. Gardner</td>
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**Afternoon Break: 3:45 PM to 4:00 PM**

**Sessions 4:00 PM to 5:00 PM**

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**Luau on the Chapel Lawn  7:00pm- 10:00pm**

**Wednesday, October 5, 2016**

**Morning Yoga on the Beach with Tara Bishop: 6:15 AM to 7:15 AM**

**Sessions 8:30 AM to 10:00 AM**

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**Morning roundtable discussion groups 7:30 AM to 8:15 AM**

**Afternoon Refreshment Break: 2:30 PM to 2:45PM**

**Sessions 2:45 PM to 3:45 PM**

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<td>International Sub awards: Pitfalls and Tips</td>
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<td><strong>Contracting &amp; working with Industry</strong></td>
<td>Developing Collaborations between Industry, Government &amp; Non-profits</td>
<td>Overview</td>
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<td>Effective Presentations</td>
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